

Review of the Policy Committee Workplans 2023/24

Appendix 1 – Strategy and Resources Policy Committee Work Programme

Part 1: Strategy and Resources Priority Issues for 2023/34:

Continuous development of our system of democratic committee governance	Working alongside the Governance Committee, continue to develop our model and how we modernise and embed the committee system. Embed approaches and policies and need to support Member development
Establish a new strategic framework for the city and organisation	Endorsement of the City Goals as they are developed during the summer, which will provide a shared, co-developed statement of our collective ambitions for Sheffield
	Development of a new 5-year Corporate Plan for the organisation which connects to the developing City Goals, sets out what we want to achieve and our priorities and gives clear direction for the whole council, citizens and partners
Cost of living crisis	Continuing and strengthening Sheffield’s citywide response to the cost of living crisis, working with communities and partners to support the people of Sheffield, communities businesses.
Leading the ongoing development and improvement of the organisation, including its governance	This includes: <ul style="list-style-type: none"> • Lowcock Report - taking forward the actions to deliver the wider recommendations in the Lowcock Report to ensure good progress has been made by the end of the year, with a clear approach to monitoring achievement of these. • Future Sheffield - overseeing our 3-year organisational change programme which will be focused on becoming the organisation that we need to be to continue to deliver for the people of Sheffield alongside rapid service improvement activity where needed. • LGA Peer Challenge – ensuring the delivery of the LGA Peer Challenge Action Plan, as agreed by S&R Committee in March 2023. • Race Equality Commission – working with city partners and driving SCC’s delivery of the REC recommendations in line with our SCC action plan.

Street Trees recommendations and reconciliation	Agreeing the actions we will take forward to deliver the wider recommendations in the Lowcock Report to ensure good progress has been made by the end of the year, with a clear approach to monitoring achievement of these.
Continuing to develop our community involvement and neighbourhood and locality working arrangements	Working with the Governance Committee to <ul style="list-style-type: none"> consider further devolution of powers and funding to the LACs this year; making neighbourhood working more integral to the culture of the wider organisation (including through the Future Sheffield programme); taking further steps to ensure community voice and community development practices are developed and embedded in the ways of working for the LACs and policy committees
Customer Services Strategy	In line with our Future Sheffield transformation programme, developing a new Customer Services strategy that will be focused on the experience that the people of Sheffield have when accessing our services.
Budget delivery and medium-term financial stability	To agree a medium term financial plan (MTFP), and, working with the Finance Committee, oversee delivery of agreed savings and development of budget proposals for 2024/25 – 2026/27 in line with the emerging Corporate Plan priorities
SYMCA relationship	We will work collaboratively with the MCA as part of our regular approach to delivering for Sheffield. This will include taking forward our Inclusive Economic Plan as our place-based plan which will feed into the MCA's broader economic strategy.

Part 2: Agenda Items for Forthcoming Meetings

Meeting 3 (23/24)	12 July 2023	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee

			<ul style="list-style-type: none"> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> 	<i>(with reference to options in Appendix 1)</i>		<ul style="list-style-type: none"> • Another Cttee (eg S&R) • Full Council • Officer
Supporting the people of Sheffield through the cost-of-living crisis	The cost-of-living crisis continues to have profound implications for people across Sheffield. SCC and partners in the public, private and voluntary, community and faith (VCF) sector have taken to steps together over the last year to provide support and advice to those who are being most impacted. This multi-agency approach was agreed by S&R Committee in June and July 2022, and the Committee agreed to receive an update on activity at a future meeting.	James Henderson/ Laurie Brennan	Decision	Leaders Briefing 12 June 2023 Cost of Living strategy group – regular meetings and workshop	Engagement with partners and the public has been a key part of the cost of living response. Engagement with residents across the city, and regular meetings and workshops with VCF, public sector and private sector partners have all shaped the multi-agency approach.	This Committee
Food Strategy and related commissioning model	A new Food Strategy for Sheffield has been written. This was endorsed at the H&WBB where it was also recommended that the	Greg Fell/Jessica Wilson	Decision	Discussion at pre-agenda meetings (brief on content of food strategy, present recommendations for	Public, service user and stakeholder consultation is informing the dietary improvement/obesity	This Committee

	<p>strategy should be formally passed by a committee</p> <p>A number of contracts and initiatives funded by the public health grant to improve dietary outcomes and prevent obesity are due for review and in some cases retendering by 2024. Due to the value of investment (£3.2 million total for 5 years investment) this will require a decision at committee</p>			<p>proposed commissioning model and take steer where there are multiple options e.g. procurement route)</p>	<p>prevention commissioning model</p> <p>Food Strategy developed collaboratively with ShefFood partnership with broad stakeholder engagement in subsequent action planning</p>	
Household Support Fund	Decision required prior to school holidays.	Alex Westran	Decision	<p>A member briefing will be provided detailing initial findings and options to comment on prior to the S&R Committee in July.</p> <p>Also, members who attend the Cost-of-Living Strategy Group will be consulted on progress at each occurrence of the meetings between now and the S&R Committee in July</p>	<p>The Community and Voluntary Sector are directly involved pulling together the analysis that sits behind the proposals.</p> <p>They have provided data relating to which cohorts are asking for support. They have also provided insight and qualitative information in their role as trusted assessors for the HSF relating to how</p>	This Committee

					<p>applicants find it difficult to apply.</p> <p>We have also used customer feedback direct from service users to inform our findings.</p>	
Local Land Charges – Proposed Fee Increases		Vicky Clayton		Limited prior engagement required	Once approved, customers will be notified of increases and date of implementation	
Extension of the Dynamic Purchasing Scheme (DPS) for transport services		Tom Smith/ John Hudson				

Extraordinary Meeting	2 August 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Local Plan ahead of submission to Government		Michael Johnson/ Simon Vincent	Decision	Member Working Group/Sub Committee & full committee briefings	<i>This stage will be post public consultation.</i>	Full Council

Meeting (23/24)	7 September 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
White Ribbon Plan and new Strategy	Sheffield achieved White Ribbon Accreditation in November 2022 until November 2025. In order to maintain the accreditation an action plan must be submitted usually within 6 months.	Alison Higgins	Decision	Political group briefings required	There is a regular Violence Against Women and Girls Forum that meets bi monthly that will be consulted on key aspects of the plan. The action plan itself will include actions on community engagement.	This Committee

Meeting (23/24)	18 October 23	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Tackling the Stigma of Menopause and Period Poverty	James Henderson					

Meeting (23/24)	20 November23	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Budget Updates and delivery options (TBC)						
Endorsement of City Goals		James Henderson				Full Council
Equalities Objectives	James Henderson					
Corporate Plan	Development of a new 5-year Corporate Plan for the organisation which connects to the developing City Goals, sets out what we want to achieve and our priorities and gives clear direction for the whole council, citizens and partners	James Henderson	Decision			Full Council. Report to be submitted in the Autumn

Meeting (23/24)	13 December 23	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)

Budget Updates and delivery options (TBC)						
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Meeting (23/24)	24 January 24	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
HRA Budget and Business Plan						Full Council 7/2/24

Meeting (23/24)	21 February 24	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Revenue and Capital Budget Approval		Phillip Gregory	Decision			Full Council 6/3/24

Meeting (23/24)	12 March 24	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)

Meeting (23/24)	17 April 24	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Adopting the All-Party Parliamentary Group (APPG) on British Muslims' Definition of Islamophobia	Response to Council Resolution of 14/12/22	James Henderson/ Adele Robinson	Referral from Council			To be considered as part of the Equalities Objective report being submitted to this Committees.
Driving Forward the Heritage Strategy for Sheffield	Response to Council Resolution of 20/2/23	Kate Martin/Diana Buckley	Referral from Council			Note: Report being prepared for consideration later in the year.

Moving Towards An Ethical Debt Collection Policy and Ending The Use Of Bailiffs	Response to Council Resolution of 14/12/22	Tim Hardie	Referral from Council			Note: Finance Working Group to consider. Proposed that this be added to Finance Committee Work Programme
Civic Honours	To bring forward a further paper for decision.	James Henderson/ Jason Dietsch		To be considered by the Governance Cttee in the first instance.		This Committee

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